

**Series 2000 Finance and Facility Management**

**Section 2300 Facility Administration**

**Policy 2304 - Asbestos Training and Sampling**

2304.1. Training:

2304.1.1 The local education agency shall ensure prior to the implementation of the operation and maintenance provisions of the management plan, that all members of its maintenance and custodial staff (custodians, electricians, heating/air conditioning engineers, plumbers etc.) who work in a building that contains asbestos containing building materials receive awareness training of at least two hours, whether or not they are required to work with asbestos containing building materials. New custodial and maintenance employees shall be trained within 60 days after commencement of employment. Training shall include, but not be limited to:

- 2304.1.1.1 Information regarding asbestos and its various uses and forms.
- 2304.1.1.2 Information on the health effects associated with asbestos exposure.
- 2304.1.1.3 Locations of asbestos containing building materials identified throughout each school building in which they work.
- 2304.1.1.4 Recognition of damage, deterioration, and contamination of asbestos containing building materials.
- 2304.1.1.5 Name and telephone number of the person designated to carry out general local education agency responsibilities under the Asbestos Hazardous Emergency Response Act '763.84 and the availability and location of the management plan.

2304.2 Designated Inspection:

- 2304.2.1 Designate a person to ensure that requirements under this section are properly implemented.

2304.3 Sampling:

- 2304.3.1 An accredited inspector shall collect, in a statistically random manner that is representative of the homogeneous area, bulk samples from each homogeneous area of friable surfacing material that is not assumed to be asbestos containing material, and shall collect the samples as follows:

2304.3.1.1 At least three bulk samples shall be collected from each homogeneous area that is 1,000 ft<sup>2</sup> or less, except as provided in ' 763.87(c) (2).

2304.3.1.2 At least five bulk samples shall be collected from each homogeneous area that is greater than 1,000 ft<sup>2</sup> but less than or equal to 5,000 ft<sup>2</sup>, except as provided in ' 763.87(c) (2).

2304.3.1.3 At least seven bulk samples shall be collected from each homogeneous area that is greater the 5,000 ft<sup>2</sup> except as provided in ' 763.87(c) (2).

2304.3.1.4 An accredited inspector shall collect, in a randomly distributed manner, at least three bulk samples from each homogeneous area of thermal systems insulation that is not assumed to be asbestos containing material.

Approved by Harrison County Board of Education

Adopted: 1-24-05

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