

**Series 6000 – Community Relations**

**Section 6300 – Community Engagement**

**Policy 6303 - Harrison County Title I Parental/Family Engagement**

**6303.1 GENERAL EXPECTATIONS**

Harrison County Schools Title I agrees to implement the following statutory requirements:

- 6303.1.1 Harrison County Schools will put into operation programs, activities and procedures for the involvement of parents/families in all of its schools with Title I, Part A programs, consistent with section 1116 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents/families of participating children.
- 6303.1.2 Consistent with section 1116, Harrison County Schools will work with its schools to ensure that the required school-level parental/family involvement policies meet the requirements of section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1116(d) of the ESEA.
- 6303.1.3 All Harrison County Schools will incorporate this district wide parental/family engagement policy into its LEA plan developed under section 1112 of the ESEA.
- 6303.1.4 In carrying out the Title I, Part A parental/family engagement requirements, to the extent practicable, the Harrison County Board of Education and its schools will provide full opportunities for the participation of parents/families with limited English proficiency, parents/families with disabilities, parents/families of migratory children, and **homeless** parents under the McKinney-Vento Homeless Assistance Act/including:
  - providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- 6303.1.5 If the Harrison County Schools plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents/families of participating children, the school district will submit any parent/family comments with the plan when the school district submits the plan to the State Department of Education.
- 6303.1.6 Harrison County Schools will involve the parents/families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental/family engagement policy is spent, and will ensure that not less than 90 percent of the one percent reserved goes directly to the schools.

6303.1.7 Harrison County will use funds reserved under subparagraph (1) to carry out activities and strategies consistent with the parent and family engagement policy, including not less than 1 of the following:

1. Supporting schools and nonprofit organizations in providing professional development for local educational agency and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.
2. Supporting programs that reach parents and family members at home, in the community, and at school.
3. Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.
4. Collaborating, or providing sub-grants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.
5. Engaging in any other activities and strategies that the local educational agency determines are appropriate and consistent with such agency's parent and family engagement policy.

**6303.2 DESCRIPTION OF HOW HARRISON COUNTY WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL/FAMILY INVOLVEMENT POLICY COMPONENTS**

6303.2.1 The Harrison County Board of Education Title I will take the following actions to involve parents/families in the joint development of its district wide parental/family involvement plan under section 1112 of the ESEA:

1. The Parent/Family Advisory Council in collaboration with the district staff reviews and revises the Harrison County Parent/Family Engagement Policy annually.
2. Schools provide a parent/family representative to serve on their Title I committees to write the parent/family involvement policy for each school.
3. Each school has the option to select a parent/family representative to attend bi-yearly meetings of the Parent/Family Advisory Council for updates on current issues, parent/teacher training and new information that is to be disseminated at the school.
4. Harrison County will take actions to involve parents and family members in the development of support and improvement plans under section 1111(d) of the ESEA: meetings and attendance initiatives.

6303.2.2 Harrison County Board of Education Title I will take the following actions to involve parents/families in the process of school review, the development of support and improvement plans, and improvement under section 111(d) of the ESEA:

1. The district will post an online district-wide parent/family survey on the county's website, in a language when requested to accommodate family need, which will be available second semester for a two week window including the Teacher-Pupil-Parent Conference Day.
2. An annual school survey will be given to determine school needs and preferences as related to the schools' climate prior to the school and/or the district writing an action plan.

6303.2.3 Harrison County Board of Education Title I will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental/family involvement activities to improve student academic achievement and school performance:

1. Collaborate regularly with the Harrison County Parent/Family Advisory Council to overcome barriers to parent/family participation at the school.
2. Work with Title I parents/families and/or school staff at each site to provide resources and expertise in parent/family trainings to work with their child and teacher trainings for working with parents/families to promote academic growth.
3. Disseminate information and timely tips to the schools that will enable them to meet the needs of parents/families as they work with their child at home.
4. Provide technical support and leadership to the schools in addition to Title I and/or professional personnel as they work with the parents/families in their school to improve achievement.
5. Provide resources and support in collaboration with the Parent Educator Resource Center.

6303.2.4 Harrison County Board of Education Title I will take the following actions to conduct, with the involvement of parents/families, an annual meeting to evaluate the content and effectiveness of this parental engagement policy in improving the academic quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents/families in parental/family involvement activities (with particular attention to parents/families who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The evaluation will also include identifying the needs of parents and family members to assist with the learning of their

children, including engaging with school personnel and teacher; and strategies to support successful school and family interactions. The district will use the findings of the evaluation about its parental/family engagement policy and activities to design strategies for more effective parental/family involvement, and to revise, if necessary (and with the involvement of parents/families) its parental/family engagement policies.

1. The Harrison County Federal Programs Office will use the results of school online surveys as they work with the Parent/Family Advisory Council to determine parent/family needs or design future training activities and services for parents/families.

#### 6303.2.5

Harrison County Board of Education Title I will build the schools' and parent's/families capacity for strong parental/family involvement, in order to ensure effective involvement of parents/families and to support a partnership among the school involved, parents/families, and the community to improve student academic achievement, through the following activities specifically described below:

1. Frequent and regular conferences and training sessions that are varied in time and place to meet the needs of parents/families.
2. Harrison County will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or schools, as appropriate, in understanding topics such as the following, through letters, brochures, websites, online communication tools and Open Houses and/or Title I School Annual Meetings.
  - The challenging State academic standards
  - The State and local academic assessments including alternate assessments
  - The requirements of Title I, Part A
  - How to monitor their child's progress, and
  - How to work with educators:
3. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement, by: school trainings, letters and student handbooks.
4. The school district will, with the assistance of its schools and parents, educate its teachers, specialized instructional support personnel, principals and other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and school, by: required trainings, webinars, articles, and Title I Meetings.
5. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with other

Federal, State, and local programs, and conduct other activities, by: parent resource centers, that encourage, and support parents in more fully participating in the education of their children.

6. Harrison County will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities is sent to the parents of participating children in an understandable and uniform format and, to the extent practicable, in a language the parents can understand: through WVDE resources, TransAct, and Language Line.

### **6303.3 ADOPTION**

Harrison County District staff and the Parent/Family Advisory Council members have developed this Harrison County Parental/Family Involvement Policy. This policy will be reviewed annually and revised as needed.

This policy is distributed to all parents/families of participating Title I, Part A children on or before the end of the first month of school.

Harrison County Board of Education  
Approved: August 16, 2011  
Revised: April 16, 2018